



Agency Records Disposition Schedule

Department: Department of Social Services

Section: Quality Control Unit

Division: Family Support Division

Sub-Section:

TITLE: Aid to Dependent Children - Quality Control - Work- sheets and Code Sheets

CUTOFF:

DESCRIPTION: (complete record of cases reviewed) Third party liability and claims processing

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8899

SERIES STATUS: Approved

APPROVAL DATE: 3/21/1996

TITLE: Food Stamp Reviews

CUTOFF:

DESCRIPTION: Worksheets and Code Sheets (complete record of cases reviewed)

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8900

SERIES STATUS: Approved

APPROVAL DATE: 3/21/1996

TITLE: Medicaid Quality Control Reviews

CUTOFF:

DESCRIPTION: Worksheets and Code Sheets (complete record of cases reviewed) Third party liability and claims processing

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8901

SERIES STATUS: Approved

APPROVAL DATE: 3/21/1996



Agency Records Disposition Schedule

Department: Department of Social Services

Section: Quality Control Unit

Division: Family Support Division

Sub-Section:

TITLE: Reports

CUTOFF:

DESCRIPTION: (Weekly Reports, Monthly Status Reports, HEW Management Review, Statistical Forms)

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8897

SERIES STATUS: Approved

APPROVAL DATE:

3/21/1996

TITLE: Semi-Annual (6-month) Report

CUTOFF:

DESCRIPTION: Semi-Annual (6-month) Report

RETENTION: Years: 10 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 8898

SERIES STATUS: Approved

APPROVAL DATE:

3/21/1996