



### Agency Records Disposition Schedule

Department: Department of Higher Education  
Division: Truman State University

Section: Bureau of Placements  
Sub-Section:

<b>TITLE:</b> Annual bureau of Placements Report	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> Annual bureau of Placements Report	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11732 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Job Vacancy Lists - Lists job opportunities and vacancies with federal and state government and private firms	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Job Vacancy Lists - Lists job opportunities and vacancies with federal and state government and private firms	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11731 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Purchase Requests - Original in Business Office	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Purchase Requests - Original in Business Office	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11729 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989
<b>TITLE:</b> Student Placement Files - Recommendations of faculty, auto-biography, activities in school, classes by major	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Student Placement Files - Recommendations of faculty, auto-biography, activities in school, classes by major	<b>RETENTION:</b> Years: 10 Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> DCA
<b>SERIES #:</b> 11730 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 03/13/1989