



### Agency Records Disposition Schedule

Department: Department of Higher Education  
Division: Northwest Missouri State University

Section: President's Office  
Sub-Section:

<b>TITLE:</b> Active Faculty and Staff Files - Transcripts, credentials, correspondence	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> Active Faculty and Staff Files - Transcripts, credentials, correspondence	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11215 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983
<b>TITLE:</b> Board of Regents Records - minutes, agendas	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> Board of Regents Records - minutes, agendas	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11217 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983
<b>TITLE:</b> Campus File - (organization and staff correspondence)	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Campus File - (organization and staff correspondence)	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 11218 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983
<b>TITLE:</b> Inactive Faculty and Staff Files - Transcripts, credentials, correspondence	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> Inactive Faculty and Staff Files - Transcripts, credentials, correspondence	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11216 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983



**Agency Records Disposition Schedule**

Department: Department of Higher Education  
Division: Northwest Missouri State University

Section: President's Office  
Sub-Section:

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<b>TITLE:</b> University Budgets (active and inactive)	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> University Budgets (active and inactive)	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11220 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983
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<b>TITLE:</b> University Yearbooks	<b>CUTOFF:</b> EOSFY
<b>DESCRIPTION:</b> University Yearbooks	<b>RETENTION:</b> Years: Months: Days:
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Permanent
<b>SERIES #:</b> 11219 <b>SERIES STATUS:</b> Approved	<b>APPROVAL DATE:</b> 05/18/1983

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