



### Agency Records Disposition Schedule

Department: Department of Higher Education  
Division: Missouri State University

Section: Photographic Services  
Sub-Section:

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<b>TITLE:</b> Photographic negatives and proof sheets	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Photographic negatives and proof sheets	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 12287	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 10/14/1987
<b>TITLE:</b> Purchase orders (copy) - original in Purchasing Office	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Purchase orders (copy) - original in Purchasing Office	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 12288	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 10/14/1987
<b>TITLE:</b> Slides and audio tapes	<b>CUTOFF:</b>
<b>DESCRIPTION:</b> Slides and audio tapes	<b>RETENTION:</b> Years: 3 Months: 0 Days: 0
<b>NOTES:</b>	<b>DISPOSITION ACTION:</b> Destroy
<b>SERIES #:</b> 12289	<b>SERIES STATUS:</b> Approved
	<b>APPROVAL DATE:</b> 10/14/1987

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