



Agency Records Disposition Schedule

Department: Department of Higher Education

Section: Office of Public Relations

Division: University of Central Missouri

Sub-Section:

TITLE: Budget Information - Printouts, purchase requests, purchase orders - (All budget information for Photographic Services and RHETOR)	CUTOFF:	
DESCRIPTION: Budget Information - Printouts, purchase requests, purchase orders - (All budget information for Photographic Services and RHETOR)	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11133	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990
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TITLE: Faculty - Information forms and photos for publicity	CUTOFF:	
DESCRIPTION: Faculty - Information forms and photos for publicity	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11132	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990
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TITLE: General Activities	CUTOFF:	
DESCRIPTION: General Activities	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11129	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990
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TITLE: News Releases	CUTOFF:	
DESCRIPTION: News Releases	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11130	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990



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Section: Office of Public Relations
Sub-Section:

TITLE: Photo File	CUTOFF:	
DESCRIPTION: Photo File	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11131	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990
TITLE: Publications - Final publication	CUTOFF: EOSFY	
DESCRIPTION: Publications - Final publication	RETENTION: Years: Months: Days:	
NOTES:	DISPOSITION ACTION: Permanent	
SERIES #: 11135	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990
TITLE: Publications - Supporting documentation	CUTOFF:	
DESCRIPTION: Publications - Supporting documentation	RETENTION: Years: 3 Months: 0 Days: 0	
NOTES:	DISPOSITION ACTION: Destroy	
SERIES #: 11134	SERIES STATUS: Approved	APPROVAL DATE: 07/10/1990