



Agency Records Disposition Schedule

Department: Department of Elementary & Secondary Education

Section: Office of Childhood

Division: Learning Services

Sub-Section: Child Care Subsidy Program

TITLE: Child Care Subsidy Program Records

CUTOFF: When Case is Closed or Application is Denied and the Decision is Final

DESCRIPTION: Records of the Child Care Subsidy program which helps eligible families with the cost of child care from state contracted child care providers. Records include, but are not limited to: applications, decisions, denials, appeals, and payments. Records created and maintained pursuant to 5 CSR 25-200.060.

RETENTION: Years: 5 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 24604

SERIES STATUS: Approved

APPROVAL DATE:

7/31/2024