

Secretary's Council on Library Development

James C. Kirkpatrick Building
600 W Main, Jefferson City, MO 65101

November 18, 2022

Members Present: Rebecca Parker, Jane Mulvihill-Jones, Patrick Wall, Jennifer Thompson, Jennifer Baldwin, Beth Ann Caldarello, Emily Jaycox, Heather Hufstedler, Rachael Grime, Rita Gulstad, and Melissa Hopkins

Absent: Katrina Stierholz, Rebecca Hamlett, Peter Altschul, and Angela Wells

Staff Present: Robin Westphal, Kayla Collins, Kelley Kallmeyer, Clarissa Schmitz, Trish Vincent, Laura Kromer, Lori Brown, Randy Wright, Matt Butler, Merideth Johnson, Lysha Thompson, Terry Blauvelt, Cory Mihalik, Janet Caruthers and Nora Wesselman.

Guests Present: Michelle Mears

The quarterly meeting of Secretary's Council was held Friday, November 18, 2022 in person and via Zoom. Rebecca Parker served as meeting chair in place of Rebecca Hamlett. The meeting was called to order at 9:00 AM.

Council members and staff introduced themselves.

Announcements: None

Meeting Minutes

Parker asked for a vote and review of the July 15, 2022 meeting minutes. Grime made a motion to approve, Wall seconded. Minutes approved by all, none opposed.

Secretary of State Office Update; Trish Vincent

Vincent states that Wolfner has hit some great milestones with patrons and that she has been seeing and approving many Summer Reading Program grants in Library Development. She also states that the proposed rule is now open for comment and public comments will be accepted for 30 days.

Wolfner Talking Book and Braille Library Update; Robin Westphal

Westphal states that at the end of October 625,000 items had been circulated which means that the circulation department has increased production by 15%. Westphal shares that this is a significant number of items because Wolfner has less than 9000 patrons. She states that the Duplication on Demand system has helped us get there but personal attention from the staff has been critical as well, in achieving those numbers.

Lori Brown, Director of Public Services, give a brief overview on changes with outreach efforts and states that Wolfner staff are tailoring their outreach materials to each event and audience. Westphal also states that the new Adult Services Librarian, Jami Livingston, started this week.

Reference Services Update; Laura Kromer

Kromer states that Reference Services had 284 new library card applications in September, 247 in October and 104 so far for November. She reported that these increased numbers allow her staff to increase engagement with state employees. Kromer highlights the *Beyond the Stacks* newsletter that goes out monthly. It features Missouri history, government documents, recommended books and several other items. They currently have 1800 subscribers that are current state employees. Kromer also shares other projects Reference Services staff are working on that include – transitioning the Bicentennial Guide to a Missouriiana guide, state publications collection and improving their patron experience.

Library Development Update; Robin Westphal & Consultants

Westphal states that Library Development is currently working on the State Program Reports that detail each grant and statewide project awarded in the fiscal year. 259 grants were awarded in FFY21. Westphal also shares that the Gale Presents: Excel Adult High School has been very successful with four graduates from Daniel Boone Regional Library coming up in December. Dr. Diana Very, Administration and Management Consultant, gives an overview of the New Director Orientation that she held in October that had 19 participants and overall received positive feedback. Westphal shares that we will also start a trustee training academy for libraries, board members and trustees with United for Libraries through the American Library Association that will roll out at the beginning of the new year. Lysha Thompson, Youth Services Consultant, explains what the Collaborative Summer Library Program (CSLP) is and changes they have made as well as details about the CSLP board that she serves on. Janet Caruthers, Technology and Resource Sharing Consultant, spoke about the PLOUD program that her and Nora Wesselman have been working on together. The program went live in September of 2021 and now has 27 libraries currently using PLOUD.

Public Library Standards; Michelle Mears

Mears, Director of Rolling Hills Public Library, presents the new 2022 Missouri Public Library Standards document and highlights certain key points of the document. Parker asked for an endorsement of the Public Library Standards. Wall made a motion to endorse, Grime seconded. Public Library Standards approved by all, none opposed.

New Proposed Rule; Trish Vincent & Council

Vincent takes questions from Council Members and gives her responses on the new proposed rule (15 CSR 30-200.015). She also shares the timeline of the rule and states

to make sure to send all constructive comments into the comments@sos.mo.gov email with the rule number in the subject line.

State Library Report; Robin Westphal

Westphal states that the Missouri State Library is currently working with the Wyoming State Library on Advancing Creative Aging through State Library Leadership that was made possible by an IMLS grant. This program will train staff on how to contact the professionals who will be presenting classes and how to get the senior population engaged and offer more creative projects for the senior community. Westphal states that libraries will get a grant opportunity to get the project started and is hoping it will start around May 2023. Westphal also states that she attended her first in person COSLA meeting since 2019. COSLA is the Chief Officers of State and one main thing they discussed is working on a strategic plan to better help libraries in the state and helping COSLA having a bigger voice.

Adjournment

Parker called for a motion to adjourn. Jaycox made a motion to adjourn, Wall seconded. Approved unanimously. Meeting adjourned at 11:09 AM.

Next Meeting: April 28, 2023