



**State of Missouri**  
Denny Hoskins, Secretary of State

Mailing Address:  
Commissions  
Secretary Of State's Office  
600 West Main, Room 322  
Jefferson City, MO 65101  
Phone:  
Toll-Free (866) 223-6535 or (573) 751-2783

## Apostille/Authentication Cover Letter

### Contact Information

Your Name \_\_\_\_\_

Your Address \_\_\_\_\_

Your Phone Number \_\_\_\_\_

Your Email \_\_\_\_\_

### Apostille/Authentication Information

Number of Documents to Process \_\_\_\_\_ Country of Use \_\_\_\_\_

### Return/Shipping Information

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I have enclosed a pre-paid return envelope to send the documents back in

Please return the documents back regular mail

### Payment (\$10 fee per Apostille/Authentication)

I have included a check made payable to the Secretary of State's Office

I have included a money order made payable to the Secretary of State's Office

I wish to pay by credit card (please complete credit card payment sheet on our website and include with this cover letter)

Signature \_\_\_\_\_

#### For Office Use Only

CK #: \_\_\_\_\_

MO #: \_\_\_\_\_

Completed By: \_\_\_\_\_