

# Missouri State Archives

## Finding Aid [998.245]

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### MANUSCRIPT COLLECTION ALEX M. PETROVIC COLLECTION, 1951-1993

*Abstract:* Records (1951-1993; Bulk 1965) of Missouri State Representative Alex M. Petrovic and his sponsorship of HB 294, The State Records Act.

*Extent:* ¼ cF; 1 box; 10 folders; 158 items.

*Physical Description:* Photographs, Correspondence and other Documents, and Newspaper Clippings (Photocopies).

*Location:* Missouri State Archives; Stacks.

### ADMINISTRATIVE INFORMATION

*Alternative Formats:* Scans available on nt62.

*Access Restrictions:* No special restrictions.

*Publication Restrictions:* Copyright is in the public domain

*Preferred Citation:* [Item description], [date]; *Alex M. Petrovic Collection*, Record Group 998.245; Missouri State Archives, Jefferson City.

*Acquisition Information:* Gift. Accession number #1990-008.

*Processing Information:* Processing completed. Finding aid created by AMM on 5/29/2015.

## HISTORICAL AND BIOGRAPHICAL NOTES

Alex M. Petrovic served as Missouri state representative from the 11<sup>th</sup> District (Jackson County) from 1962 to 1966. He later served as eastern district judge for Jackson County, and was instrumental in the development of the Truman Sports Complex in Kansas City.

Petrovic introduced and passed legislation to create a state records management program. It was signed into law on May 27, 1965 and went into effect on July 1. The result of this law (HB 294, or the State Records Act) was the creation of the Records Management and Archives Service (now known as Missouri State Archives/Records Services) within the Office of Secretary of State.

The Records and Archives Division of the office of the Secretary of State is responsible for managing both current and historical records of the state to ensure those records are accessible to Missouri citizens. It is also responsible for assisting local governments in records preservation and management.

## ADDITIONAL DESCRIPTIVE INFORMATION

### SERIES

The records are broken down into the following series:

#### List of Series

1. Photographs
2. Letters
3. Newspaper Clippings & Journal Articles
4. Notes & Speeches
5. Founding of State Archives

## PHOTOGRAPHS, 1965

*Extent:* 20 photographic prints (plus 2 negatives); 1 folder

*Arrangement:* Unarranged

### Scope and Content

Photographs of Rep. Alex M. Petrovic surveying record storage conditions prior to passage of State Records Act, Governor Warren Hearnes signing legislation, presenting Secretary of State Kirkpatrick a copy of American State Archives by Ernst Posner.

### Container List

| Location | Box | Folder | Contents  | Date      |
|----------|-----|--------|---|-----------|
| 1A/2/3   | 100 | 1-001  | Rep. Alex M. Petrovic, Al Petrovsky (Director, Federal Records Center, St. Louis) as Gov. Warren Hearnes signs State Records Act; 2 prints, 1 neg | 5/27/1965 |
|          | 100 | 1-002  | Al Petrovsky as Gov. Warren Hearnes signs State Records Act   | 5/27/1965 |
|          | 100 | 1-003  | Records storage – boxes   | Ca. 1965  |
|          | 100 | 1-004  | Records storage – boxes   | Ca. 1965  |
|          | 100 | 1-005  | Records storage – filing cabinets, stacks and rolls of paper  | Ca. 1965  |
|          | 100 | 1-006  | Midland Life Insurance Company forms, bound volume  | Ca. 1965  |
|          | 100 | 1-007  | Records storage – filing cabinets, books  | Ca. 1965  |
|          | 100 | 1-008  | Records storage – filing cabinets, boxes in cage  | Ca. 1965  |
|          | 100 | 1-009  | Records storage – filing cabinets, bound volumes  | Ca. 1965  |
|          | 100 | 1-010  | Records storage – boxes, books  | Ca. 1965  |
|          | 100 | 1-011  | Rep. Alex M. Petrovic examines bundles of paper on shelves  | Ca. 1965  |
|          | 100 | 1-012  | Records storage – filing cabinets, boxes  | Ca. 1965  |
|          | 100 | 1-013  | Records storage – filing cabinets, tires  | Ca. 1965  |
|          | 100 | 1-014  | Rep. Petrovic examines moldy volume from pile of boxes and documents under a tarp   | Ca. 1965  |
|          | 100 | 1-015  | Records storage – boxes, books  | Ca. 1965  |
|          | 100 | 1-016  | Rep. Alex M. Petrovic examines documents in file drawers  | Ca. 1965  |
|          | 100 | 1-017  | Rep. Alex M. Petrovic looking through   | Ca. 1965  |

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|  |     |       |   |          |
|--|-----|-------|---|----------|
|  |     |       | large bound volumes stacked on floor  |          |
|  | 100 | 1-018 | Records storage – piles of bound volumes  | Ca. 1965 |
|  | 100 | 1-019 | Records storage – boxes under tarp  | Ca. 1965 |
|  | 100 | 1-020 | Rep. Alex M. Petrovic presents Secretary of State James Kirkpatrick <u>American State Archives</u> (book by SAA President Ernst Posner), with Al Petrovsky looking on | Ca. 1965 |
|  | 100 | 1-296 | Rep. Alex M. Petrovic examining state records in basement of Capitol Power Plant  | Ca. 1965 |

**LETTERS, 2/6/1965-2/12/1965***Extent:* 3 letters; 2 folders*Arrangement:* Unarranged**Scope and Content**

Letters in support of HB 294, the State Records Act.

**Container List**

| <b>Location</b> | <b>Box</b> | <b>Folder</b> | <b>Contents</b>   | <b>Date</b> |
|-----------------|------------|---------------|---|-------------|
| 1A/2/3          | 100        | 2-021         | Letter from Harry S. Truman to Thomas A. Walsh, Chairman, Committee on Governmental Organization, House of Representatives in support of HB 294, the State Records Act    | 2/12/1965   |
|                 |            | 4-066         | Letter from Thomas Hart Benton to Alex M. Petrovic in support of HB 294, the State Records Act  | 2/6/1965    |
|                 |            | 4-067         | Letter from Thomas Hart Benton to Thomas A. Walsh, Chairman, Committee on Governmental Organization, House of Representatives in support of HB 294, the State Records Act | 2/6/1965    |
|                 |            |               |   |             |

## NEWSPAPER CLIPPINGS & JOURNAL ARTICLES, 1961-1993

*Extent:* 48 items; 2 folders

*Arrangement:* Unarranged

### Scope and Content

Published articles (newspapers, newsletters, journals) regarding records programs and the Missouri State Records Act.

### Container List

| Location | Box | Folder | Contents   | Date      |
|----------|-----|--------|--|-----------|
| 1A/2/3   | 100 | 3-022  | M.U. Graduate Clearing the State's Paperwork Jungle                        |           |
|          |     | 3-023  | Raps Cost on State Records   | 1/13/1965 |
|          |     | 3-024  | Records Management and Archives Service                                    |           |
|          |     | 3-025  | City, County Need Record File System                                       | 6/20/1965 |
|          |     | 3-026  | Brings Order to Paperwork  | 2/9/1970  |
|          |     | 3-027  | Microfilming Brings Order to Missouri's Paperwork Jungle                   | 2/9/1970  |
|          |     | 3-028  | Clearing the Paperwork Jungle  |           |
|          |     | 3-029  | State Clearing Paper Jungle  | 2/11/1970 |
|          |     | 3-030  | Capitol Bulges With Files  | 6/13/1965 |
|          |     | 3-031  | Missouri, at Last, Worries About Her Records                               |           |
|          |     | 3-032  | Missouri, at Last, Worries About Her Records                               |           |
|          |     | 3-033  | Archives Firm Grows, While 'Losing'  | 3/13/1965 |
|          |     | 3-034  | Big Savings Reported by Kirkpatrick  | 12/3/1966 |
|          |     | 3-035  | Kirkpatrick Racks Up State Saving  | 8/25/???? |
|          |     | 3-036  | Kirkpatrick Reports on Space Savings                                       | 12/2/1968 |
|          |     | 3-037  | Records Setup said to Save \$462,000                                       | 12/4/???? |
|          |     | 3-038  | Savings Claimed by Kirkpatrick   | 12/2/1968 |
|          |     | 3-039  | One File in State Archives is Labeled "Attorney General's Opinions & Junk" | 8/19/???? |
|          |     | 3-040  | Highlights and Sidelights From Your State Capitol                          | 6/23/1968 |
|          |     | 3-041  | Highlights and Sidelights From Your State Capitol                          | 6/29/???? |

|  |  |        |  |              |
|--|--|--------|--|--------------|
|  |  | 3-042  | System Adds to Space   | 12/4/????    |
|  |  | 3-043  | New Records Program Savings are Cited  | 12/2/1966    |
|  |  | 3-044  | Highlights and Sidelights From Your State Capitol  | 6/23/1968    |
|  |  | 3-045  | Highlights and Sidelights From Your State Capitol  |              |
|  |  | 3-046  | Highlights and Sidelights From Your State Capitol  |              |
|  |  | 3-047  | Records Management Saves Large Sum   | 12/4/1966    |
|  |  | 3-048  | Kirkpatrick's Office Efficiency Tactics Saving Money and Space                                     | 8/25/????    |
|  |  | 3-049  | Reports Record Management Saves Money  | 12/4/1968    |
|  |  | 3-050  | Kirkpatrick Lauds Records System   | 12/3/????    |
|  |  | 3-051  | Record Disposal Ordinance Due  |              |
|  |  | 3-052  | Secretary of State Kirkpatrick Announces Major Cut in Costs  | 8/17/????    |
|  |  | 3-053  | Secretary of State Reports   | 10/6/1966    |
|  |  | 3-054  | New Archives Section Saves State \$500,000   | 8/15/1968    |
|  |  | 3-055  | State Shaves Half Million On Record Costs  | 8/15/1968    |
|  |  | 3-056  | New Records Management Saves Dollars   | 8/15/1968    |
|  |  | 3-057  | Savings Claimed by Kirkpatrick   | 12/3/????    |
|  |  | 3-058  | Kirkpatrick Reports Savings: Usage of Archives Section   | 8/15/1968    |
|  |  | 3-059  | Records Sections Saving Money  | 8/15/????    |
|  |  | 3-060  | Big Saving In State's Office Space   | 8/15/????    |
|  |  | 3-061  | New Records Management Saves Money   | 8/18/????    |
|  |  | 3-062  | A Glance at Other News Stories   | 8/15/????    |
|  |  | 3-063  | New Record Center Saves \$500,000  | 8/15/????    |
|  |  | 3-064  | Release  |              |
|  |  | 3-065  | Release  |              |
|  |  | 5-068  | Missouri Libraries newsletter, 2 pages   | Nov/Dec 1993 |
|  |  | 5-0070 | Missouri – A Coordinated Records Program Needed (Ben F. Cutliffe, The American Archivist), 4 pages | 10/6/1961    |
|  |  | 5-074  | Nation's Business, 12 pages [draft]  |              |
|  |  | 5-086  | Kansas – The Administration of Public Records (Robert Richmond, American Archivist), 5 pages       | 10/6/1961    |

## NOTES & SPEECHES, 1965-1973

*Extent:* 10 items; 2 folders

*Arrangement:* Unarranged

### Scope and Content

Notes and text of speeches related to HB 294, Missouri State Records Act and the creation of Records Management and Archives Service.

### Container List

| Location | Box | Folder | Contents   | Date      |
|----------|-----|--------|--|-----------|
| 1A/2/3   | 100 | 6-091  | Notes on HB 294 [State Records Act], 15 pages                        | Ca. 1965  |
|          |     | 6-106  | Notes for a speech on HB 294, 19 pages                               |           |
|          |     | 6-125  | Index cards with notes on HB 294, 3 pages                            |           |
|          |     | 6-128  | Fiscal note breakdown, 1 page  |           |
|          |     | 6-129  | Notes on HB 294, from the desk of Robert F. Conner, 1 page           |           |
|          |     | 6-130  | Purpose of Bill, from the desk of Robert F. Conner, 2 pages          |           |
|          |     | 7-132  | Letter from Alex M. Petrovic to Dr. Robert H. Bahmer, 1 page         |           |
|          |     | 7-133  | Draft of remarks by Alex M. Petrovic, 7 pages                        |           |
|          |     | 7-140  | Remarks by James C. Kirkpatrick to Independence Rotary Club, 7 pages | 8/21/1973 |
|          |     | 7-147  | To: all Department Heads from Warren E. Hearnese, 1 page             | 5/28/1965 |
|          |     |        |  |           |

## FOUNDING OF MISSOURI STATE ARCHIVES, 1951-1989

*Extent:* 76 items; 3 folders

*Arrangement:* Unarranged

### Scope and Content

Research, news clippings, and other materials related to establishment of Missouri Records Management and Archives Service (now Missouri State Archives/Records Services) and HB 294.

### Container List

| Location | Box | Folder | Contents   | Date       |
|----------|-----|--------|--|------------|
| 1A/2/3   | 100 | 8-148  | 1 <sup>st</sup> Year Savings   |            |
|          |     | 8-149  | Records Management and Archives Service booklet, 8 pages                             |            |
|          |     | 8-157  | House Concurrent Resolution No.  |            |
|          |     | 8-158  | HB 294 Fact Sheet, 2 pages   |            |
|          |     | 8-160  | Letter to Alex M. Petrovic from Robert H. Bahmer                                     | 2/10/1965  |
|          |     | 8-161  | Letter to Alex M. Petrovic from Ernst Posner, 2 pages                                | 12/20/1963 |
|          |     | 8-163  | Letter to Alex M. Petrovic from Ernst Posner, 2 pages                                | 2/11/1965  |
|          |     | 8-165  | List "Elements of a Records Management Program," 5 pages                             |            |
|          |     | 8-170  | Excerpt of printed volume regarding Missouri records management program, 5 pages     |            |
|          |     | 8-175  | House Bill No. 294, 2 pages  |            |
|          |     | 8-177  | An Act [State Records Act], 5 pages  |            |
|          |     | 8-182  | House Bill No. 318, 71 <sup>st</sup> General Assembly, 4 pages [died]                |            |
|          |     | 8-186  | House Bill No. 496, 72 <sup>nd</sup> General Assembly, 4 pages [died]                |            |
|          |     | 8-190  | Draft of article regarding history of Missouri recordkeeping and archives, 7 pages   |            |
|          |     | 8-197  | Fire Damage Figures, Report to Board of Public Building from John D. Paulus, 3 pages |            |
|          |     | 8-200  | Explanation of Charts, Records Management and Archives Service, draft, 2 pages       |            |

|  |  |       |   |            |
|--|--|-------|---|------------|
|  |  | 8-202 | Fiscal Note No. 413 from A.C. Sullivan, Jr., Assistant Budget Director regarding cost of records management program                             | Ca. 1965   |
|  |  | 8-203 | Draft of report on requesting inventories of all agency's records, 7 pages  |            |
|  |  | 8-210 | Budget request for Fiscal Year 1966-1967 for Records Management and Archives Service  |            |
|  |  | 8-211 | House Bill No. 294, 2 pages   |            |
|  |  | 8-213 | Governor Hearnes Proclamation at Bill Signing   | 5/27/1965  |
|  |  | 8-214 | The Study of State Archival Programs (Ernst Posner, The American Archivist), 2 pages  |            |
|  |  | 8-216 | Missouri Little Hoover Commission from Philip C. Brooks   | 11/27/1963 |
|  |  | 8-217 | Little Hoover Unit Convenes, Newspaper Clipping   |            |
|  |  | 8-218 | Records Management Study for the Missouri Division of Budget and Comptroller – Accounting Unit, 13 pages  | 12/1961    |
|  |  | 8-231 | Missouri records management background information, 3 pages   |            |
|  |  | 8-234 | Letter to Rep. Lloyd J. Baker from L.W. Coleman, First Federal Savings & Loan Association of Moberly  | 2/15/1965  |
|  |  | 8-235 | Tabulation of the Statutes of Limitation, by State, 2 pages   |            |
|  |  | 8-237 | H.R. 4106, Photographic reproduction of business records  | 8/28/1951  |
|  |  | 8-238 | Tabulation Showing States that Have Enacted Legislation as Different Phases of Admitting Photocopies of Documents as Evidence in Court, 2 pages |            |
|  |  | 8-240 | Uniform Photographic Copies of Business and Public Records as Evidence Act  |            |
|  |  | 8-241 | News Release: Legislator Urges Plan to Manage Records   | 1/7/1965   |
|  |  | 8-242 | Your Tax Money newsletter, Missouri Public Expenditure Survey, 4 pages  | 7/1965     |

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|--|--|--------|--|-----------|
|  |  | 8-246  | Memo to Alex Petrovic from John R. Jutton  | 2/5/1965  |
|  |  | 8-247  | Missouri Press Association News Service article draft, "Opposition Expected to Scaglia Measure," 2 pages | 2/8/1965  |
|  |  | 8-249  | Charts: Records Management and Archives Survey, typed copy, 2 pages                                      |           |
|  |  | 9-251  | Advance Copy of News Article by Larry Hall, 2 pages  |           |
|  |  | 9-253  | Newspaper clipping, The Problem with Two Million Federal Filing Cabinets, 2 pages                        |           |
|  |  | 9-255  | Newspaper Clipping, Space Needed at State Capital for Republicans, Old Records                           | 5/9/1965  |
|  |  | 9-256  | Newspaper Clipping, Cleaning Up State Record Keeping Mess  |           |
|  |  | 9-257  | Newspaper Clipping, Highlights and Sidelights from Your State Capitol                                    |           |
|  |  | 9-258  | Newspaper Clipping, Petrovic Backs Legislation – Records Bill Passed by House                            | 2/13/1965 |
|  |  | 9-259a | Newspaper Clipping, Jefferson City Records Storage Mess, 2 pages   | 2/15/1965 |
|  |  | 9-260  | Newspaper Clipping, Missouri Brings Order to Paperwork   | 2/9/1970  |
|  |  | 9-261  | Newspaper Clipping, Missouri Spending Thousands as Records Pile High and Rot                             |           |
|  |  | 9-262  | Newspaper Clipping, Jumbled Records Costly to State  |           |
|  |  | 9-263  | Newspaper Clipping, Brooks Supports Bill on Archives   | 2/16/1965 |
|  |  | 9-264  | Newspaper Clipping, Failure to Manage and Store State Records to be Corrected by Alex Petrovic's Bill    | 2/19/1965 |
|  |  | 9-265  | Newspaper Clipping, Ready to Destroy 'Useless' Records   |           |
|  |  | 9-266  | Newspaper Clipping, Let's Clean Up the Records Mess  |           |
|  |  | 9-267  | A WDAF Editorial, Missouri Archives  | 3/3/1965  |
|  |  | 9-268  | Newspaper Clipping, Jim Dashes [Jim Wolffe was Capitol Correspondent]                                    | 3/8/1965  |

|  |  |        |  |            |
|--|--|--------|--|------------|
|  |  | 9-269  | Newspaper Clipping, Records Bill Now a Law   | 5/29/1965  |
|  |  | 9-270  | Newspaper Clipping, Bill Endorsed by Kirkpatrick   |            |
|  |  | 9-271  | Newspaper Clipping, Votes a Boost in School Aid  |            |
|  |  | 10-272 | Letter to Charles D. Trigg, Comptroller and Budget Director from Philip C. Brooks, Director Harry S. Truman Library regarding visit for Dr. Ernst Posner | 10/10/1962 |
|  |  | 10-273 | Letter to Alex M. Petrovic from Ernst Posner regarding Records Management and Archives program for Missouri, 2 pages                                     | 12/20/1963 |
|  |  | 10-275 | Letter to Charles D. Trigg, Comptroller and Budget Director from Philip C. Brooks, Director Harry S. Truman Library                                      | 1/21/1963  |
|  |  | 10-276 | Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library   | 12/7/1964  |
|  |  | 10-277 | Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library, 2 pages  | 12/9/1964  |
|  |  | 10-279 | Letter to Ken Mundeen, Editor The American Archivist from AJ Petroski  | 2/5/1965   |
|  |  | 10-280 | Letter to Alex M. Petrovic from Philip C. Brooks, Director Harry S. Truman Library   | 2/10/1965  |
|  |  | 10-281 | Letter to Thomas A. Walsh from Philip C. Brooks, Director Harry S. Truman Library  | 2/9/1965   |
|  |  | 10-282 | Letter to Thomas A. Walsh from Richard S. Brownlee, Director State Historical Society of Missouri  | 2/9/1965   |
|  |  | 10-283 | Letter to Alex M. Petrovic from Proctor N. Carter, Director Division of Welfare  | 2/15/1965  |
|  |  | 10-284 | Letter to Alex M. Petrovic from Arnold Olsen, House of Representatives   | 3/9/1965   |
|  |  | 10-285 | Letter to Senator Baxter Waters from Richard H. Lytle, Archivist, Washington University in St. Louis Libraries   | 3/22/1965  |

|  |  |        |   |           |
|--|--|--------|---|-----------|
|  |  | 10-286 | Letter to Alex M. Petrovic from Ernst Posner, Director Society of American Archivists     | 5/4/1965  |
|  |  | 10-287 | Letter to Albert J. Petroski from Ernst Posner, Director Society of American Archivists   | 7/20/1965 |
|  |  | 10-288 | Letter to Dr. Ernst Posner from Alex M. Petrovic  | 5/11/1965 |
|  |  | 10-289 | Letter to Alex M. Petrovic from Al Petroski, Federal Records Center St. Louis             | 2/8/1965  |
|  |  | 10-290 | Draft of letter to Robert H. Bahmer, Archivist of the United States from Alex M. Petrovic |           |
|  |  | 10-291 | Draft of letter to Wayne C. Grover, Archivist of the United States from Warren E. Hearnes |           |
|  |  | 10-292 | Letter to John R. Jutton, Missouri Press Association from Alex M. Petrovic                | 2/10/1965 |
|  |  | 10-293 | Letter to "Mr. Secretary" from Alex M. Petrovic describing history of HB 294              | 2/13/1989 |
|  |  | 10-295 | Business card of Alex M. Petrovic   |           |
|  |  |        |   |           |