Denny Hoskins

Secretary of State

Administrative Rules

600 West Main Street

Jefferson City, Missouri 65101

Re: [*rule number and title*]

Dear Secretary Hoskins,

CERTIFICATION OF ADMINISTRATIVE RULE

I do hereby certify that the attached is an accurate and complete copy of the proposed rulemaking lawfully submitted by [*name of your department, board, or commission*].

The [*name of your department, board, or commission*] further certifies that it has conducted an analysis of whether or not there has been a taking of real property pursuant to section 536.017, RSMo, and that the proposed rulemaking does not constitute a taking of real property under relevant state and federal law.

The [*name of your department, board, or commission*] has determined and hereby also certifies that if the proposed rulemaking does affect small business pursuant to section 536.300, RSMo, a small business impact statement has been filed as required by those sections. If no small business impact statement has been filed the proposed rulemaking either does not affect small business or the small business requirements do not apply pursuant to section 536.300.4, RSMo.

Statutory authority: section(s) [*your agency’s statute(s) for rulemaking*]

If there are any questions regarding the content of this proposed rulemaking, please contact–

[*name*]

[*address*]

[*phone number*]

[*email*]

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

[*signature of proper authority*]

[*name and title of proper authority*]

[*name of department, board, or commission*]