



RULES OF
**Department of Higher Education and
Workforce Development**
Division 10—Commissioner of Higher Education
Chapter 9—Consumer Information

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**TITLE 6 – DEPARTMENT OF HIGHER EDUCATION AND
WORKFORCE DEVELOPMENT**
Division 10 – Commissioner of Higher Education
Chapter 9 – Consumer Information

**6 CSR 10-9.010 Rules for the Posting of Consumer
Information**

PURPOSE: This rule describes the information that public institutions of higher education must post on their web sites.

(1) Definitions.

(A) The term “course” shall mean any regularly scheduled instructional activity:

1. For which, upon successful completion thereof, enrolled students are given credit that can be applied to meet the requirements for achieving a degree, certificate, or similar academic award; or

2. That provides remedial instruction to students enrolled in the institution;

3. But need not include thesis or dissertation supervision; independent study; directed study or reading courses; internship supervision; individual lessons, mentoring, or supervised experiences; or any other similar activity with such a low number of enrolled students as to allow respondents to be personally identified.

(B) The term “course information” shall include a schedule listing all courses that will be offered during an academic term, all sections of each course, the name(s) of the faculty member(s) who will teach each class, and the time and location at which each course will be offered.

(C) The term “credentials” shall include the highest post-secondary degree or certificate earned by the faculty member and the faculty member’s rank (e.g., full professor, teaching assistant).

(D) The terms “faculty” and “faculty member” shall refer to each person assigned full or partial responsibility for delivery of academic course(s) at a Missouri public higher education institution and includes but is not limited to the following categories: adjunct, part-time, and full-time instructors and lecturers; and graduate students and graduate assistants who teach all or part of any course. The terms “faculty” and “faculty member” shall not include guest speakers, tutors, and practicum or internship supervisors.

(E) The term “feasible” shall mean capable of being performed.

(F) The terms “instructor ratings by students” and “ratings” shall mean certain evaluative information, as designated by each institution, collected at least annually, provided by students enrolled in a course about the performance of the faculty member(s) responsible for delivery of all or part of the course. Ratings posted on an institution’s web site need not include all information collected in regularly conducted evaluations of faculty by students and may consist of information gathered specifically for publication on the institution’s web site.

(G) The term “post” shall mean to publish on an institution’s web site.

(H) The terms “public higher education institution” and “institution” shall mean an educational institution as defined in section 173.205.2 or 173.205.3, RSMo.

(I) The term “section” shall mean:

1. In cases where more than one (1) course with the same prefix, course number, and course title are offered, each

distinct offering in which students may enroll; and/or

2. Each separate subdivision within one (1) course in which students break into groups in a formal manner to discuss and/or practice course content.

(2) Each institution shall post each of the following on a portion of its web site that is available to the general public without a login, student ID, user ID, or other password, except that no institution shall be required to post any item the publication of which would constitute a violation of state or federal law:

(A) The Names of all Faculty Members. This information must be posted no later than the first day of the first academic term starting on or after August 1, 2008, and for each academic term thereafter.

(B) Each Faculty Member’s Credentials. This information must be posted no later than the first day of the first academic term starting on or after August 1, 2008, and for each academic term thereafter.

(C) No later than ten (10) calendar days before the first day that any student may enroll for the next academic term, all available course information for the next academic term. If course information is not available ten (10) calendar days before the first day that any student may enroll for the next academic term, the institution shall post the information on its web site as soon as the information is available. If course information changes at any time before the conclusion of the semester, the institution must update its web site to reflect the change(s). This information must be posted before enrollment begins for the first academic term starting on or after August 1, 2008, and every academic term thereafter.

(3) Where feasible, each institution shall post on its web site instructor ratings by students, except that no institution shall be required to post any item the publication of which would constitute a violation of state or federal law.

(A) The ratings must include:

1. The most recent ratings available; or

2. A faculty member’s ratings for multiple academic terms, whether data for each term are presented separately or in aggregate form, so long as the ratings posted include the most recent ratings available.

(B) Each institution may determine whether to post each faculty member’s ratings:

1. As an aggregate representing ratings received for all courses taught by that faculty member; or

2. For each individual course taught by the faculty member.

(C) Institutions need not post ratings of faculty members who are teaching for the first time at the institution if no such ratings exist.

(D) If an institution decides to post ratings for each individual course taught by the faculty member and a faculty member is teaching a course for the first time, the institution need not post ratings for that course if no such ratings exist.

(E) This information must be posted at least ten (10) calendar days before the first day that any student may enroll for the next academic term, starting with the first academic term starting on or after August 1, 2009, and every academic term thereafter.

(F) If the Missouri Department of Higher Education (department) determines that the ratings posted by an institution do not provide sufficient information, that institution shall work cooperatively with the department to develop ratings that do provide information the department deems sufficient.

(G) Ratings must be posted on a portion of the institution’s



web site that may be viewed by currently enrolled students and by all new students participating in the enrollment process at the institution.

AUTHORITY: section 173.1004, RSMo Supp. 2007. Original rule filed Oct. 25, 2007, effective May 30, 2008.*

**Original authority: 173.1004, RSMo 2007.*

6 CSR 10-9.020 Approved Dual Credit Provider

PURPOSE: This rule establishes the process by which certain postsecondary institutions may be recognized as an approved dual credit provider in the state of Missouri per section 173.2500, RSMo.

(1) Definitions.

(A) “Approved dual credit provider” means an approved Missouri postsecondary institution offering dual credit that is included on a list approved by the Coordinating Board for Higher Education and published by the Department of Higher Education and Workforce Development.

(B) “Approved Missouri postsecondary institution” means any public, private, or virtual Missouri higher education institution as defined in section 173.1102, RSMo.

(C) “Board,” “CBHE,” or “Coordinating Board” means the Coordinating Board for Higher Education.

(D) “Department” means the Department of Higher Education and Workforce Development.

(E) “Dual credit” means college level coursework delivered by a postsecondary education institution and taught in the high school by instructors with appropriate academic credentials to high school students who are earning high school and college credit simultaneously.

(2) Jurisdiction.

(A) This rule is applicable to all approved Missouri postsecondary institutions seeking recognition by the department as an approved dual credit provider.

(B) A dual credit course shall not be advertised or represented as being delivered by an approved dual credit provider in the absence of approval by the CBHE.

(C) As a condition of administering student financial assistance through the Dual Credit and Dual Enrollment Scholarship Program, institutions may be required to meet additional eligibility requirements as defined in 6 CSR 10-2.195.

(3) Approval Process.

(A) The department will notify approved Missouri postsecondary institutions, no later than April 15 each year, to submit documentation required for recognition as an approved dual credit provider.

(B) Institutions seeking to become or to remain an approved dual credit provider in Missouri shall submit the following documentation to the department by May 30 each year:

1. Identification of all locations in Missouri where the institution will offer dual credit courses;
2. The dual credit courses the institution plans to offer in the upcoming year; and
3. The fee the institution will charge students per credit hour for each dual credit course.

(C) The department will present a list of eligible institutions to the board for review and approval at the next regularly scheduled CBHE meeting.

(D) Upon approval by the board, the department will publish the list of approved dual credit providers.

(E) In the event an approved dual credit provider must revise a location, course, and/or fee after board approval, the institution will submit such revisions to the department for review and approval by the commissioner of higher education prior to enrolling students in the dual credit course.

AUTHORITY: section 173.2500, RSMo Supp. 2023. Original rule filed April 21, 2023, effective Nov. 30, 2023.*

**Original authority: 173.2500, RSMo 2016, amended 2022.*